



Independent

2011-2012 Verification Worksheet for Federal Student Aid Programs

Your FAFSA was selected for review in a process called "Verification." In this process, Southeastern Bible College will be comparing information from your FAFSA with signed copies of your (and your spouse's, if you are married) 2010 federal tax forms, or with W-2 forms or other financial documents. Federal regulations require that we ask you for this information before awarding Federal aid. If there are differences between your FAFSA information and your financial documents, we may need to make corrections electronically to your FAFSA.

Visit <http://www.sebc.edu/financialaidforms.php> to complete this form **ONLINE!**

SUBMIT THE FOLLOWING:

- STUDENT'S 2010 W-2 Forms
- SPOUSE'S 2010 W-2 Forms (if married)
- STUDENT'S (and spouse's, if married) **Signed** 2010 Federal Income Tax Return (COPY)
- This Verification Worksheet, **completed and signed**

Please **MAIL** or **FAX** (**front and back**) your completed verification and tax forms to **SEBC Financial Aid Office, 2545 Valleydale Road, Birmingham, AL 35244**
FAX: (205) 970-9207

Complete this verification form and submit it to the Office of Financial Aid as soon as possible, so that your financial aid will not be delayed.

I. STUDENT INFORMATION

Last Name	First Name	Middle Name	Social Security Number
Address		City	State Zip Code
Date of Birth	Phone Number (include area code)	E-Mail Address	

II. FAMILY INFORMATION

List the people in *your household*, including:

- yourself, and your spouse if you have one, and
- your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012, even if they do not live with you, and;
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to Student	College Name
		self/student	Southeastern Bible College

III. STUDENT'S TAX FORMS AND INCOME INFORMATION (All Applicants)

1. Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information.

- Check here if you are attaching a signed copy of your tax return.
- Check here if a signed tax return will be submitted to the school by _____ (date).
- Check here if you will not file and are not required to file a 2010 U. S. Income Tax Return.

2. Funds received for child support and other untaxed income.

Sources of Untaxed Income	2010 Amount	Sources of Untaxed Income	2010 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

3. If you did not file and are not required to file a 2010 Federal income tax return, list below your employer(s) and any income received in 2010 (use the W-2 form or other earnings statements available).

Sources	2010 Income
	\$
	\$
	\$

IV. SPOUSE'S TAX FORMS AND INCOME INFORMATION (if student is married)

1. Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your spouse did not keep a copy of their tax return, request a copy from the tax preparer or request an Internal Revenue Service form that lists tax account information.

- Check here if you are attaching a signed copy of your tax return.
- Check here if a signed tax return will be submitted to the school by _____ (date).
- Check here if you will not file and are not required to file a 2010 U. S. Income Tax Return.

2. Funds received for child support and other untaxed income.

Sources of Untaxed Income	2010 Amount	Sources of Untaxed Income	2010 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

3. If your spouse did not file and is not required to file a 2010 federal income tax return, list below your spouse's employer(s) and any income he/she received in 2010 (use the W-2 form or other earnings statements available).

Sources	2010 Income
	\$
	\$
	\$

V. STUDENT AND PARENT SIGNATURES

Each person signing this form certifies that all information reported on it is complete and correct. Please allow 5-10 business days for processing. Once verification is complete, the Office of Financial Aid will send the student an award letter detailing his/her financial aid and the actions that should be taken in order to accept the award package.

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student: _____

Date: _____

Spouse (optional): _____

Date: _____

Southeastern Bible College must review the requested information under the financial aid program rules (34 CFR, Part 668). Federal regulations require that we ask you for this information and complete the verification process before awarding Federal aid.

*******MAKE SURE YOU'VE SIGNED YOUR TAX RETURN & THIS WORKSHEET*******